

## CHED-D for the Entry into the Union of Certain Food or Feed of Non-Animal Origin –

### Notes on completion (legislation)

#### Part I: Description of Consignment

Box	Description
Box I.1	<p><b>Consignor/Exporter:</b> the <b>name and address, country and ISO country code</b> of the natural or legal person dispatching the consignment.</p> <p>This person must be located in the third country, except in certain cases stated in EU law, where they can be located in a Member State.</p>
Box I.2	<p><b>CHED reference No:</b> this is assigned by TRACES-NT</p>
Box I.3	<p><b>Local reference No:</b> unique alphanumeric code assigned by the competent authority</p> <p><b>Forwarding agents can use this box for their own reference number as far as we are concerned at Felixstowe.</b></p>
Box I.4	<p><b>Border Control Post:</b> Select the name of the BCP or control point, as appropriate. Indicate the inspection location, if appropriate.</p> <p>For CHED-D: <b>Felixstowe</b></p>
Box I.5	<p><b>Border Control Post Code:</b> This is the alphanumeric code assigned to the BCP by TRACES-NT.</p> <p>For CHED-D: <b>GBFXT1.</b></p>
Box I.6	<p><b>Consignee/Importer:</b> indicate the <b>name and address, country and ISO country code</b> of the natural or legal person to whom the consignment is destined, and appearing on e.g. official certificates, official attestations or other documents including documents of commercial nature issued in the third country. The consignee/importer must be <b>located in an EU Member State</b>.</p> <p>If this person is the same as indicated in box I.8, this box is automatically filled by TRACES-NT on the basis of the information provided in that box.</p> <p><i>For transshipments and transits – this box is optional</i></p>
Box I.7	<p><b>Place of destination:</b> indicate the <b>name and address, country and ISO country code</b>, of the place where the consignment is being delivered for final unloading. If this address is the same as indicated in box I.6, this box is automatically filled by TRACES-NT on the basis of the information provided in that box.</p> <p>This place must be <b>located in a Member State</b>, including in the case of transit with storage of goods. In the case of transit without storage of goods, the third country of destination is indicated in box I.22.</p>

Box I.8	<p><b>Operator responsible for the consignment:</b> indicate the <b>name and address, country and ISO country code</b> of the natural or legal person in the Member State who is in charge of the consignment when presented at the BCP and who makes the necessary declarations to the competent authorities as the importer or on behalf of the importer. <b>This operator may be the same as indicated in box I.6 and must be the same as indicated in box I.35 (signing the CHED-D)</b></p> <p>This box may be automatically filled by TRACES-NT.</p>
Box I.9	<p><b>Accompanying documents:</b> select the <b>type of required accompanying documents:</b> e.g. official certificates, official attestations, permits, declarations or other documents of commercial nature.</p> <p><b>Annex II products in Reg 2019/1793:</b> these must be accompanied by a health certificate, the details of this <b>health certificate</b> must be shown in Box I.9 – <b>reference number, date of issue, country of issue and place of issue.</b> If there is an official certificate that has been generated in TRACES-NT, indicate the unique alphanumeric code in box I.2a of the official certificate.</p> <p><b>Products not listed in Annex II of Reg 2019/1793:</b> indicate a commercial document. Indicate the <b>unique reference number</b> of the accompanying documents and the <b>country of issue.</b> The date of issue is optional.</p>
Box I.10	<p><b>Prior notification:</b> indicate the <b>estimated arrival date and time</b> at the entry point where the BCP is located.</p> <p><b>Estimated date and time of arrival of the vessel.</b></p>
Box I.11	<p><b>Country of origin:</b> indicate <b>the goods' country of origin or that in which they were grown, harvested or produced.</b></p> <p>This box may be automatically filled by TRACES-NT on the basis of the information provided in box I.31</p>
Box I.12	<p><b>Region of origin:</b> where goods are affected by regionalisation measures in accordance with Union law, indicate the code of the approved regions, zones or compartments.</p> <p>This box may be automatically filled by TRACES-NT on the basis of the information provided in box I.31</p> <p><b>Will not apply to most CHED-Ds</b></p>
Box I.13	<p><b>Means of transport:</b> select one means of transport for goods arriving at the BCP, and indicate its identification:</p> <ul style="list-style-type: none"> <li>• <b>Vessel:</b>  <u>You must first select the means of transport (<b>vessel</b>), then complete the International transport document (<b>bill of lading number</b>), then complete the <b>Ship's name</b>.</u> </li> </ul>

	<p>The flag state is the country the vessel is registered with (see nationality on Port of Felixstowe <a href="#">website</a>). The IMO number is the unique number assigned to the vessel.</p> <p>We will accept just the <b>vessel name</b> for consignments arriving at Felixstowe.</p> <ul style="list-style-type: none"> <li>• <b>Road vehicle</b> (indicate the registration number with trailer number, if applicable)</li> </ul> <p>In the case of a ferry, tick 'vessel' and identify the road vehicle(s) with registration number (with trailer number, if applicable), in addition to the name of the scheduled ferry.</p>
Box I.14	<p><b>Country of dispatch:</b> indicate the <b>country</b> where the goods were placed on board the means of final transport for the journey to the Union.</p> <p>In some cases where the movement involves more than one country before entry into the Union (triangular movement), this may be the third country in which the official certificate was issued.</p>
Box I.15	<p><b>Establishment of origin:</b></p> <p>Where required by Union legislation, indicate the name and address, country and ISO country code of the establishment(s) of origin.</p> <p>Where required by Union legislation, indicate its registration or approval number.</p> <p>This box may be automatically filled by TRACES-NT on the basis of the information provided in box I.31</p>
Box I.16	<p><b>Transport conditions:</b> indicate the category of required temperature during transport (<b>ambient, chilled or frozen</b>), if applicable. Only one category may be selected.</p>
Box I.17	<p><b>Container number / Seal number:</b> indicate the container number and seal number (more than one is possible)</p> <p>For official seal – indicate the official seal number as indicated in the official certificate and tick 'official seal'</p> <p>For other seal(s) –indicate the seal number as mentioned in the accompanying documents</p>
Box I.18	<p><b>Certified as for:</b> select <b>the intended use of the goods</b> or the category as specified in the official certificate (where required) or commercial document.</p> <p>The choices are: human consumption, human consumption after further treatment, feedstuff, or other.</p>
Box I.19	<p><b>Not on the CHED-D</b></p>

Box I.20	<p><b>For transfer:</b> indicate the name of the control point in the Union to which the goods are to be transferred for further official controls if the consignment is to be selected for identity and physical checks.</p> <p><b>Unlikely to happen here</b></p>
Box I.21	<p><b>For onward transportation:</b> indicate the authorised onward transportation facility to which the consignment is to be transported after it has been selected for identity and physical checks at the BCP.</p> <p><b>Note: there are no such facilities in the UK</b></p>
Box I.22	<b>This box does not apply to the CHED-D</b>
Box I.23	<b>For internal market:</b> tick this box where consignments are intended to be placed on the Union market.
Box I.24	<b>Not on the CHED-D</b>
Box I.25	<b>This box does not apply to the CHED-D</b>
Box I.26	<b>This box does not apply to the CHED-D</b>
<b>Boxes I.27, I.28 and I.29 relate to transport from Felixstowe after Port Health checks</b>	
Box I.27	<p><b>Means of transport after BCP/storage:</b> this box may be filled in after prior notification and is only compulsory for:</p> <ul style="list-style-type: none"> <li>- Goods subject to transshipment, direct transit, monitoring, re-entry or delivery to all controlled destinations, including onward transportation facility or control point, where additional official controls are required</li> </ul> <p>Guidance on selecting the means of transport is in box I.13 above.</p>
Box I.28	<p><b>Transporter:</b> <b>not compulsory for the CHED-D</b></p> <p>If completing indicate the name and address, country and ISO country code of the natural or legal person in charge of the transport after the BCP/storage (see box I.27 above).</p>
Box I.29	<p><b>Date of departure:</b> <b>not compulsory for the CHED-D</b></p> <p>If completing indicate the estimated date and time of departure from the BCP.</p>
Box I.30	<b>This box does not apply to the CHED-D</b>
Box I.31	<p><b>Description of the consignment:</b> complete on the basis of e.g. official certificates, official attestations, declarations or other documents including documents of commercial nature so as to provide sufficient description of the goods allowing their identification and the calculation of fees e.g. Combined Nomenclature (CN) code and title, species, net weight (kg).</p>

	<p>For <u>default weight</u> select 'kg', not tonnes.  You can select the <u>default package type</u> if this is the same for all the commodities on the CHED-D (e.g. bag).  By selecting default weight and package type you do not then have to enter the units separately for each product.</p> <p><b>Select *Show optional columns</b></p> <p>For each product complete:</p> <p><b>Commodity</b> – CN code (you should have started the CHED-D with this)  <b>Net weight</b> – net weight of goods in kg  <b>Package count</b> – number of packages  <b>Package type</b> – type of packages  <b>Country of origin</b> – see box I.11 above  <b>Batch number</b> – the <u>consignment code</u> on the official certificate (where applicable), otherwise the <u>lot number</u> on the commercial documents (if stated on the commercial documents). If there is no lot number/batch number on the documents then leave this blank.  <b>Quantity</b> – leave empty</p>
Box I.32	<p><b>Total number of packages:</b> this should show the total number of packages in the consignment.</p>
Box I.33	<p><b>Total quantity:</b> <b>not for the CHED-D</b></p>
Box I.34	<p><b>Total net weight / Total gross weight (kg):</b></p> <p>This is the <b>total net weight</b> (i.e. the mass of the goods without immediate containers or any packaging) automatically calculated by TRACES-NT on the basis of the information entered in Box I.31</p> <p>Indicate the <b>total gross weight</b> (i.e. the aggregate gross weight of the goods plus immediate containers and all packaging, but excluding transport containers and other transport equipment).</p>
Box I.35	<p><b>Declaration:</b></p> <p>The declaration must be signed by the natural person responsible for the consignment.</p> <p>Signature</p>